

W. 5. C. 1.

Memorandum Date: July 19, 2011

Order Date: August 3, 2011

TO: Board of County Commissioners

PRESENTED BY: Glenda Poling, Interim Community and Economic Development Coordinator

AGENDA ITEM TITLE: IN THE MATTER OF AWARDING FUNDING FOR INTERNAL COUNTY PROJECTS SELECTED IN THE 2011-12 ECONOMIC DEVELOPMENT RFP GENERAL ALLOCATION CYCLE

I. AGENDA ITEM SUMMARY

Move that we award funding to the following internal county projects:

- Lane County Sheriff's Office: Preparing Inmates for the Community Workforce: \$169,600.
- Lane County Youth Services: Martin Luther King Jr. Education Center: \$150,400
- Lane County Assessment and Taxation: Real Property Legal Description On-Line Tool for Business Development: \$50,000

And authorize the County Administrator to sign project contracts.

The Lane County Economic Development Standing Committee (EDSC) has completed reviewing and ranking proposals received for the 2011-12 Economic Development Request for Proposal General Allocation Cycle for internal county departments.

The EDSC voted to make the following recommendations to the BCC regarding the spending of video lottery funds:

- 1) Allocate \$169,600 to Lane County Sheriff's Office.
- 2) Allocate \$150,400 to Lane County Youth Service, MLK Jr. Education Center.
- 3) Allocate \$50,000 to Lane County Assessment and Taxation.

The total amount of video lottery funds recommended for award is \$370,000.

Based on prior year video lottery allocations, it is anticipated that \$370,00 is a reasonable figure to budget for the Video Lottery General Allocation program. In fact, \$370,000 was budgeted and received for the fiscal year 2010-2011 cycle.

Lane County Assessment and Taxation received the highest score among the three applicants from the EDSC. This resulted in the EDSC recommending full

funding of the proposed Business Development Tool. The Lane County Sheriff's Office and Lane County Youth Services both ranked above the minimum threshold for funding. As a result, the EDSC chose to provide funding at a reduced rate. Lane County Sheriff's Office received 53 percent of the remaining \$320,000 (amount remaining after fully funding Assessment and Taxation). Lane County Youth Services received 47 percent of the remaining \$320,000. The EDSC committee also recommended that the Board of Commissioner's consider funding both projects at their full requested amount if additional funding becomes available. (Staff will monitor the funding and come back later in the fiscal year with a status update).

The project awards would be the culmination of the competitive General Allocation process. The total amount requested by three agencies was \$425,356, as follows:

- Lane County Sheriff's Office: Preparing Inmates for the Community Workforce: \$200,356.
- Lane County Youth Services: Martin Luther King Jr. Education Center: \$175,000
- Lane County Assessment and Taxation: Real Property Legal Description On-Line Tool for Business Development: \$50,000

III. BACKGROUND/IMPLICATIONS OF ACTION

A. Board Action and Other History

Each year, the Board of Commissioners makes video lottery funds available through the Strategic Investment fund for job creation and work force development projects. Awarding is done in three cycles: the Initial Cycle, the Open Cycle and the General Allocation Cycle. The General Allocation Cycle is open to any internal county department that can satisfy the requirements established through the Lane Manual and the request for proposal process.

In June 2011, the Economic Development Standing Committee to the Board of Commissioners released a request for proposals (RFP) for the General Allocation Cycle to implement the Economic Development Strategic Investment Program, as described in Lane Manual Chapter 4.110.

The RFP included instructions on how the money is to be used, how to prepare a project application and how project applications will be scored. The RFP was e-mailed to each County Department head with a deadline date of June 17, 2011.

Three project proposals were received. In addition, there were queries from several other departments. Those departments decided not to submit applications when they determined that their projects would not meet the funding criteria.

On July 14, the EDSC committee reviewed and scored the submitted applications and made the recommendations to the BCC. (The project score sheet is attached for your reference).

B. Policy Issues

The BCC has the following policy issue to consider:

- 1) Should the projects be funded as recommended by the EDSC?

C. Board Goals

The awarding of general allocation video lottery funds helps meet the BCC goal to "Develop Lane County's economic engine."

D. Financial and/or Resource Considerations

The total amount of General Allocation Economic Development Cycle funds budgeted for award for the 2011-2012 fiscal year is \$370,000. This is the same amount as the 2010-2011 fiscal year. That amount of money is capped by the formula used to allocate video lottery funds in Lane Manual 4.110, which reflects state guidelines for the use of the funds: "Through the annual budget process, the Board shall appropriate a maximum of 50% of the annual receipts to general allocation programs and the remainder (50% minimum) of the annual receipts for economic development strategic investment projects."

The projected amount of \$370,000 is consistent with previous years. The Community and Economic Development Department was able to fulfill the \$370,000 commitment during the last fiscal year based on the state video lottery allocations received. Staff anticipates a similar level of funding to become available through video lottery proceeds over the next year.

E. Analysis

The EDSC scored the projects in nine different categories:

- 1) Addresses Lane County Strategic Plan economic development goals (30points)
- 2) Work Readiness (30 points)
- 3) Readiness to Proceed (15 points)
- 4) Opportunities for future development (15 points)
- 5) Leverage of other funds (10 points)
- 6) Partnerships (10 points)
- 7) Budget, Audit, and Accounting Adequacy (10 points)
- 8) Sustainability (10 points)

A project had to receive at least 104 points (80% of the 130 points possible) to be considered for a funding recommendation. Each of the projects that met the funding threshold were recommend for funding. A summary of the projects follows:

Lane County Sheriff's Office

Proposal Title / Organization	Amount Recommended for funding	POINTS	Percentage
Lane County Sheriff's Office	\$169,600	104	80.00%

The Lane County Adult Corrections' (LCAC) Education and Workforce Development program supports economic development in Lane County by enhancing employment opportunities for ex-offenders, thereby increasing family wage income, contributing to the tax base, and reducing dependency on government services. The program supports Lane County's strategic goals addressing poverty reduction, independent living, adult and juvenile crime, intervention, incarceration, and parole and probation. County residents' personal safety and security of property are also enhanced by the program's existence.

Lane County Youth Services

Proposal Title / Organization	Amount Recommended for funding	POINTS	Percentage
Lane County Youth Services	\$150,400	105.33	81.03%

The Martin Luther King, Jr. Education Center is an education and vocational program run by the Lane County Department of Youth Services in collaboration with Lane Education Services Dist., Lane Workforce Partnership, local businesses, the U.S. Forest Service, the Bureau of Land Management, the City of Eugene, the University of Oregon and the U.S. Department of Labor.

This collaborative program targets Lane County Strategic plan economic development goals by developing internships, jobs and other revenue opportunities for delinquent youth and by linking rural areas of the county with Eugene and Springfield through Catering, the MLK Horticulture Crew and contracts with the Forest Service and BLM. Through our work with Lane Workforce Partnership, we place youth in the Lane County cluster industries of secondary forest wood products, manufacturing, medical technologies and green technology work such as stream and habitat restoration, landscaping, gardening and computer refurbishing.

Lane County Assessment and Taxation

Proposal Title / Organization	Amount Recommended for funding	POINTS	Percentage
On-Line Business Development Tool	\$50,000	117.5	90.38%

Lane County Assessment and Taxation requested funds for a one-time project to use video lottery monies to scan all of the paper legal description cards in the Assessor's office into an on-line database that can be accessed by our public sector and private sector customers. This database can be then used as a tool on the "First Stop for Business" Joint Elected Officials website. It will also support the county's goal for a "one-stop" shopping Public Works customer service center as well as add an essential component to the existing Regional Lane Information Database. The only way to access this data now is for customers to physically come in to the Assessor's office during our limited office hours to request manual retrieval of a paper copy of the document. The documents are manually updated (literally hand typed) as new legal descriptions are recorded with the County Clerk and stored in large file cabinets. This is no longer an acceptable business practice for maintaining and providing key public records to the real estate and business development community.

F. Alternatives/Options

The Board may:

- 1) Approve ORDER awarding grants as recommended by the EDSC, or
- 2) Determine to award only some grants, at either reduced or full funding levels
or
- 3) Decide not to award strategic economic development funds at this time.

IV. TIMING/IMPLEMENTATION

Upon Board approval of funding for projects, staff will work with project applicants and fiscal staff to get the project funding to the departments.

V. RECOMMENDATION

The EDSC recommends awarding the following:

- Lane County Sheriff's Office: Preparing Inmates for the Community Workforce: \$169,600.
- Lane County Youth Services: Martin Luther King Jr. Education Center: \$150,400
- Lane County Assessment and Taxation: Real Property Legal Description On-Line Tool for Business Development: \$50,000

VI. FOLLOW-UP

Staff will keep the EDSC updated on all project elements. Any issues needing Board attention will be brought to the Board in a timely manner.

VII. ATTACHMENTS

- A: Project Proposals
- B: Scoring Sheet

IN THE BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON

ORDER NO.) ORDER/IN THE MATTER OF AWARDING FUNDING
) FOR INTERNAL COUNTY PROJECTS SELECTED
) THROUGH THE 2011-12 ECONOMIC
DEVELOPMENT RFP GENERAL ALLOCATION
CYCLE

WHEREAS, the Economic Development Standing Committee has completed rating and ranking of proposals received in accordance with the RFP, and

WHEREAS, the Lane County Board of Commissioners has reviewed the ranked list of projects and determined those that are in the public interest to fund, now, therefore,

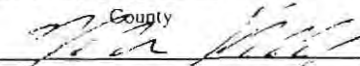
IT IS HEREBY ORDERED that the following General Allocation Projects are awarded in the amounts indicated:

- a. Lane County Sheriff's Office: Preparing Inmates for the Community Project: \$169,600
- b. Lane County Youth Services: Martin Luther King Jr. Education Center: \$150,400
- c. Lane County Assessment and Taxation: Real Property Legal Description On-Line Tool for Business Development: \$50,000

FURTHER ORDERED that the County Administrator is authorized to sign the contracts authorized under this Order.

Signed this 3rd day of August, 2011.

APPROVED AS TO FORM
Date 7-25-11 Lane



OFFICE OF LEGAL COUNSEL

Faye Stewart, Chair
Lane County Board of Commissioners

-Lane County Economic Development Project

Section 1 – Proposal Cover Page

Grant Amount Requested: \$200,356 Match Amount Proposed: _____

Please select the appropriate application box: 2011-12 County General Allocation Cycle

Project Focus (**Required** - select **one** category of economic development):

Business development, Workforce development

PROJECT TITLE: PREPARING INMATES FOR THE COMMUNITY WORKFORCE

Principal Project Organization: Lane County Sheriff's Office

Address 101 W. 5th Avenue – Eugene, Oregon 97401

Project Contact Person: JOE PISHIONERI

Phone: (541)682-2222 Fax: (541)682-2128

E-mail: joe.pishioneri@co.lane.or.us

Person/Agency preparing fiscal reports Joe Pishioneri

Title: Deputy Sheriff Special Services Officer

Address 101 W. 5th – Eugene, Oregon 97401

Phone: (541) 682-2222 Fax: (541) 682-2128

E-mail: joe.pishioneri@co.lane.or.us

Signature of Applicant and each Partner included in Proposal (Copy and Use additional sheets as needed)

 6/15/2011

Signature Date
Deputy Sheriff / Special Services Officer Lane County Sheriff's Office
Typed name/Title Applicant Organization

Signature Date

Typed name/Title Partner Organization

Signature Date

Typed name/Title Partner Organization

RECEIVED

JUN 17 2011

LANE COUNTY BOARD OF COMMISSIONERS

10:30am

Section 2 – Project Summary

Lane County Adult Corrections' (LCAC) Education and Workforce Development Program supports economic development in Lane County by enhancing employment opportunities for ex-offenders, thereby increasing family wage income, contributing to the tax base, and reducing dependency on government services. The program supports Lane County's strategic goals addressing poverty reduction, independent living, adult and juvenile crime, intervention, incarceration, and parole and probation. County residents' personal safety and security of property are enhanced by the program's existence.

In part:

Lane County Government exists to ensure the safety and well being of the people who live, work and visit our communities. That includes personal safety, security of property, preservation of infrastructure, health safety, and assisting in providing for our citizens' basic needs. Lane County places special emphasis on programs that serve youth, incorporated into and consistent with the following overall goals:

- *Provide opportunities for citizen participation in decision making, voting, volunteerism and civic and community involvement.*
- *Ensure the provision of basic social support in the areas of health care, disease prevention, protection, poverty reduction and independent living.*
- *Ensure the public's safety with regard to adult and juvenile crime, emergency preparedness and regional cooperative policing through law enforcement, intervention, prosecution, incarceration, and parole and probation, while protecting individual's constitutional rights.*

This year-round educational program provides inmates with the opportunity to obtain a General Equivalency Diploma (GED), a respected, nationally recognized equivalent of a high school diploma. A high school education is the minimum amount of schooling needed for U.S. workers to be able to obtain and retain living wage employment. People without this basic level of education find it difficult to obtain gainful employment, leading to a variety of social and economic problems, including criminal activity.

Inmates enrolled in LCAC's program that already have a high school diploma or GED can prepare for entrance exams for credit classes at Lane Community College, trade or vocational schools, or universities. This shift to post-secondary education provides the best opportunity for individuals to advance to better paying jobs and rewarding careers.

In addition to GED and college preparatory classes, the LCAC program provides inmates with tools needed to find jobs, including research skills, cover letter and resume preparation, interviewing practice, and basic computer proficiency. During the past year, a new community integration component has been added to the program at the Sherman Center. Participants receive comprehensive education around securing housing, health and nutrition, managing household budgets, developing financial literacy and many other skills essential for self-sufficiency.

Section 3 – Project Narrative

1. Project Focus and Scope

The program in partnership with the WorkSource Lane Development Program continues to provide a dynamic and innovative method of advancing the Lane County mission of providing high quality service. Through this program, the Sheriff's Office contributes to the goals of Lane County by continuously striving to improve the quality of life for all Lane County citizens. The program contributes to Oregon Benchmark 27: Adult Literacy. Levels of literacy are highly correlated with earnings potential, poverty, crime, incarceration and the educational success of one's children. The program is a far reaching, premier example of innovative ideas for putting people on track to become working, productive members of our community, with the ability to earn family wages. LCAC's Educational/Workforce and WorkSource Lane Development services are offered to inmates in the County Jail and the adjacent Sherman Defendant and Offender Management Center. More than 300 inmates will enroll every year in classes taught by degreed instructors from Lane Community College's Adult Basic and Secondary Education department. After completing initial assessments, students collaborate with their instructors to develop individualized educational plans tailored to their career interests and goals, skill levels, and length of stay.

A primary component of the education program is aimed at inmates who wish to earn a General Equivalency Diploma (GED). The goal is to prepare offenders to walk out the door with credentials to assist them in obtaining a living wage job, eliminate reoffending, and earn money in a legal manner. A GED or High School Diploma is required for most jobs. Inmates demonstrating school readiness can take official GED tests administered by certified officials from Lane Community College. Earning a GED requires that the student pass five subtests. Students who do not complete their studies while they are in our system are assisted in transitioning to other LCC locations to continue their education and complete their GED preparation. Inmates referred to WorkSource Lane may also pass the National Career Readiness Certificate. This program also serves students who already have a high school diploma and are interested in pursuing higher education. They receive the specific instruction needed to pass college placement tests required for entry into credit classes at LCC and other area colleges, universities or trade/technical schools. Instructors help students navigate the enrollment, registration, and financial aid application processes for classes at LCC. Students at the other end of the academic spectrum, whose skills are not yet at secondary levels, receive remedial instruction in basic literacy and math to provide a foundation for additional skill development at other LCC locations after their release.

In addition to academic preparation, the LCAC program provides workforce readiness training. Inmates receive instruction in computer literacy, word processing, spreadsheet software, and internet research. These skills equip students to search and apply for available positions, write cover letters and resumes, and practice interviewing skills. Additionally, inmates participating in the Sherman Center's day reporting program are referred to WorkSource Lane for specific, in-depth seminars on various aspects of career exploration. Students who will benefit are identified to take part in the Brighter Futures Program – a new opportunity at the Sherman Center that allows students to meet with a WorkSource career specialist to help inmates overcome barriers to employment including preparation for the National Career Readiness Certificate tests.

This program also includes a community integration component that teaches topics such as personal finance, time management, nutrition, and problem solving. Classes held during the past year included learning how to balance checkbooks, understanding consumer math involved in credit and loans, creating a personal budget, and setting goals. Guest speakers from LCC have informed students about the college's financial aid and scholarship programs. Other guest speakers have provided information about mentoring, career planning, and small business development. There are also plans to set up an individual mentoring program that would continue after release from jail.

Many inmates who do not participate in academic programs learn specific skills as participants in Sheriff's Office road crews. Activities resulting in marketable skill development include trail building, campground maintenance, landscaping, commercial painting, roofing and conservation. Training in the use of tools and equipment includes power saws, hedgers, weed eaters, power airless paint sprayers and other power tools. Workplace skills and training provided to road crews improve employability of inmates as they return to the community workforce. The Food Handlers Certificate training program was added during this past year and will continue into FY 2011-2012.

Some inmates serve their sentences through community service assignments instead of enrolling in the education program. Often, their community service placements lead to their obtaining or enhancing work skills. During the past year, nineteen community service workers were hired by various local agencies. Others have gone beyond the requirements of their programs and have volunteered for such projects as building benches and bike racks for the community and assisting in the construction of the new Bring Recycling facility.

The current LCAC education and workforce development program provides service year-round, five days per week, in conjunction with the Lane Community College academic calendar. This is unique to county jail systems in Oregon and other states in intensity of instruction and method of delivery.

Many inmates' previous experiences in public school educational environments were unsuccessful, often resulting in a lack of self-confidence. A distinct advantage of our program is that instructors are specifically trained to work with disadvantaged populations and are sensitive to the difficulties and issues that adults face when returning to school after a long hiatus. Students receive individual attention, guidance, and encouragement. Their successes are celebrated and their self-esteem rises. Numerous testimonials from departing students support the personal, intrinsic value that they derive from their commitment to making the most of these opportunities.

- *I really appreciate the opportunity to further my education. I'm very grateful for this.*
- *The instructors are amazing. They are very helpful and encouraging. I got my GED and that is something I probably wouldn't have done.*
- *I created a good resume and I'm in the process of starting college again*
- *I find myself sorry that my time is up.*
- *I learned new things and brushed up on old, long unused skills. I got to take my GED, and now have the opportunity of grants and loans to go to school.*
- *I really had no idea that I would become so attached to this class. The teachers have made it easier to learn what I needed to.*
- *I discovered that I really do enjoy academic pursuits. I lost the fear of failure!*
- *I really thought it was a good motivator for me and a push that I needed to accomplish getting my GED.*

2. Project Goals, Performance Measures

The program's ultimate objective is to give inmates the education and skills needed to secure and retain meaningful, gainful employment. Depending upon the inmate, the pathway can include a combination of building or refreshing basic academic skills, obtaining a high school equivalency (GED), enrolling in college or a trade or technical school after release, and learning the skills needed to find a job in today's competitive market.

Outputs: The primary outputs of the LCAC program include total students enrolled, hours of instruction, and GED subtests passed. Secondary outputs reflect occupational and safety training programs offered in adult work crew programs and training provided through community service assignments. Data is tracked on a monthly basis by corrections and LCC staff, with periodic input from the University of Oregon Testing Center, state Office of Community Colleges and WorkSource Lane Development.

Outcomes: The primary measurable outcomes of the program include students earning their GEDs, students obtaining a new job or retaining an existing job, students entering college following program exit, and students completing or advancing to a higher academic level, as defined by the Oregon State Department of Community Colleges and Workforce Development and the Workforce Investment Act Title II federal requirements. We rely on the state for official data regarding these outcomes. To supplement the state information, we receive student enrollment data from Lane Community College, the most frequent destination college for those students interested in enrolling in post-secondary education.

Barriers and Consequences: There are no significant barriers to accomplishing program goals. However, there are significant consequences if the program is not funded. The primary consequence would be that hundreds of inmates will lose what is probably the most significant opportunity they will have in their entire adult lives for self-improvement and behavior modification. As a result, there would be a strong likelihood that they would resume criminal behavior, thereby increasing the county's costs related to prosecution and incarceration. Additionally, the potential direct losses the citizen victims of crime suffer and the potential immeasurable loss to businesses that are passed on to the public. Loss of funding would negate years of investment by Lane County and its partnerships. It likely would terminate a nationally recognized program with tremendous local impact throughout Lane County in both rural communities and within each city.

Performance Data from Current Programs & Status Report

Outputs and Outcomes: The program is on track to meet or exceed goals for the current year. Forty-five hours of class are offered each week that Lane Community College Adult Basic and Secondary Education classes are in session. Eighteen of those hours are for individuals incarcerated in the county jail, and the remaining hours are for inmates who report daily to the Sherman Center. Last fiscal year support has had a substantial impact. The average monthly attendance in the Sherman Center education program increased by nearly 60% in the July-December period as compared to the first six months of the year.

The following table summarizes available information for the 6-month period from July 1 through December 31, 2010, the most recent dates for which statistics have been compiled.

Primary Output Category	7/1/10 – 12/31/10
Total students enrolled	197
GED subtests passed	198
GEDs completed	18

Outcomes: The following outcomes were reported by the state and Lane Community College for the 2009-10 fiscal year:

Students entering or retaining employment	14.29% (4/28)
Students entering post-secondary college or training	21% (4/19)
Students completing or advancing an academic level	33.6% (85/253)
GEDs attained	73% (19/26)
Student/Teacher contact hours	17,568

During the 12-month period from July 1, 2009, through June 30, 2010, the county's corrections education and workforce programs achieved the following results:

- 1690 contact hours of education were provided to 322 inmates who participated in our educational program – This fiscal year to June 1st 2011: 1860 contact hours which are up by 11%
- 303 General Equivalency Diploma (GED) subtests were successfully passed – This fiscal year to June 1st 2011: 364 which are up by 20%
- 73.08% (19/26) inmates earned their GEDs – This fiscal year to June 1st 2011: 44 which are up by 61%
- 27.6% (70/253) inmates achieved an academic level gain in reading or math.
- 14.29% (4/28) former inmates obtained a job by the third calendar quarter of 2009. *Former inmates with a stated goal of entering employment.*
- 9.26% (5/54) inmates retained employment. *Inmates with a stated goal of retaining employment.*
- 21.05 % (4/19) students continued college classes at Lane Community College after completing their sentences.
- 33.33 % (3/9) of inmates referred to WorkSource Lane completed their National Career Readiness Certificate.
- 5 inmates studied for and received their food handler's card.

3. Selection and Involvement of Partners

Lane County Adult Corrections (LCAC) provides an educational and vocational link in partnership between businesses, government and education. We have many partners.

We are committed in our partnerships with Eugene 4J School District and Lane Community College. 4J provides in-house, state-mandated educational services to students under age 22. The remaining population is served by Lane Community College's Adult Basic and Secondary Education department, and the program is staffed by well qualified part-time instructors and instructional specialists. Being a part of the larger college department allows instructors to ensure that inmates who transfer between corrections sites or to other LCC locations can continue their studies without interruption.

By leveraging different funding sources, the Sheriff's Office staff continues the corrections division work force program commitment using inmate labor on road crews, which requires a wide variety of special skills. With the assistance of several state and federal agencies, the staff actively trains, equips and teaches the skills the inmates need. This adds significant depth to the lottery funds investment. This training focuses on the inmates' need to reintegrate into the community, possessing skills and abilities that will help prevent them from returning to jail. As a result of a partnership with Oregon State Courts, City of Springfield, The McKay Family Foundation and Lane County IT Department, the Sherman Center classroom was extensively remodeled and is now a state-of-the-art, professional educational environment. There is high quality audio-visual equipment to assist teachers in delivering state of the art instruction for all students. We have continued our technological advancement, in partnership with a private corporation donation, CISCO. We now have an industrial grade private wireless network within the Sherman Center which will allow for our planned program expansion.

Citizen involvement continues to be strong. We have several nonpaid volunteers that consistently come in each week who provide one-on-one instruction for those that benefit most from it. All volunteers we use have certified instructional backgrounds.

We are continuously growing our relationship with the Lane Workforce Partnership and Goodwill Industries that will result in increased opportunities for job search education and resources to be brought into the corrections environment. This could be accomplished through presentations and classes led by workforce representatives, links to job information, and increased referrals to classes and services at the employment department. We are a true public/private partnership.

The partnership with WorkSource Lane will continue to be strengthened next year with continued referrals to job search and career exploration activities at both sites. Preparation to pass the career readiness credential will also continue to be a focus for selected referrals.

Staff and volunteers from the Sheriff's Office have compiled a list of "Felon-Friendly Employers," which has proven to be an invaluable resource for inmates seeking employment. By agreeing to be placed on the list, local businesses act as partners in advancing the most important goal of this critical program. Currently included on the list are such businesses as Washington Abbey, Cinemark, River Roofing, and Ron's Oil. An ongoing partnership with the University of Oregon allows inmates to take official GED tests while participating in LCAC programs. Inmates participating in the Sherman Center's day reporting program are released to take tests at the UO Testing Center. Many inmates seeking employment do not have access to private automobiles and lack the resources to pay for public transportation. An ongoing partnership with Lane Transit District results in our ability to make bus tokens and passes available to job seekers at no charge.

4. New Opportunities, Capacity and Readiness

An inmate's attainment of the ultimate goal of the program, gainful and lasting employment, provides many ongoing benefits to both the individual and the larger society. Of paramount importance to the corrections system is to reduce rates of recidivism. Former inmates who become employed in legitimate jobs in the mainstream economy are less likely to return to their criminal behaviors of the past, which brings about a direct reduction in the expenses associated with prosecuting and jailing criminal offenders.

Participation in the LCAC educational program is not always a process that ends with the completion of an inmate's sentence. Inmates receive individualized assistance in developing specific plans to help them meet their educational and occupational goals after they have left the program. Instructors and corrections staff work together to help inmates plan for post-release continued education and help guide them through the processes associated with transferring to other locations. For example, students whose skills are not yet at secondary level are encouraged by their instructors to transfer to other LCC locations to continue their remedial studies in Adult Basic and Secondary Education classes.

The program's connection with WorkSource Lane offers opportunities for continued job seeking assistance. College-bound students receive guidance and coaching to help them through the enrollment, testing, financial aid, and placement processes. Instructors attempt to maintain contact with willing former students to keep track of their progress in education and employment. Corrections and education staff and volunteers also work together to allow inmates to learn about and take advantage of opportunities for short-term employment while they are pursuing longer-term educational goals, the fulfillment of which ultimately will lead to family-wage employment opportunities.

With the continued support from the Lane Economic Steering Committee, we will be able to significantly increase enrollment in the Sherman Center.

The project is ready to continue operating immediately upon funding. The period for which funds are being requested is for one year.

Case studies of inmates add a human face to the statistics which are well worth reading:

- W.U., a homeless man with a high school diploma, with a lack of direction and no clear goals. His attitude changed and he saw the value of the program. He applied for college financial aid, took placement exams, and had been accepted into the LCC human services program, with the goal of becoming a grant writer for a nonprofit organization serving the homeless.
- A.F., a single parent in her 30's, made two trips through the corrections education system in 2007-08. She obtained her GED and turned her focus to college. She studied for placement tests, applied to LCC, and was accepted. She was awarded a foundation scholarship and also found a job while she was enrolled in the program.
- H.K. obtained her GED. Afterwards, she began working at Bear Mountain Honey.
- E.B. completed his GED and enrolled in classes at LCC. Months later, he was still taking classes in the Auto Body program at LCC.
- D.M. obtained his GED while in the program. He is entering the botany program at OSU.
- M.H. attended the educational program and plans on finishing her nail technician education at I.B.S.
- R.C. completed his GED. In addition, he created a business plan, obtained advice on business development from the national organization SCORE and is attending LCC.

Section 4 – Budget Proposal and Narrative

Project Title: **PREPARING INMATES FOR THE COMMUNITY WORKFORCE**

Project Expenses

Budget Item	Description	Grant funds	% of Grant Funds	Totals
Personnel	Support for project provided by LCSO security staff	**\$15,500	8%	\$15,500
M and S Costs	Not all inclusive: Training Licenses IS Services Printing/copying/toner	\$1,250 *\$1,250 *\$1,500 \$650	2%	\$4,650
Equipment, Furniture, Capitol expense	Replace / workstations, 3 network printers	*\$1,250	1%	\$2,250
Instructional Supplies	Writing materials, books, software, display boards etc.	\$2,250	<1%	\$1,250
Contractual Services	LCC staff to provide training and instruction	\$169,000	84%	\$169,000
Subtotal Request		\$192,650		\$192,650
Fees	Administration costs	\$7,706	4%	\$7,706
TOTALS		\$200,356	100.0%	\$200,356

*Denotes 50% matching grant funds

**Denotes considerably less than actual support – See chart below.

Project Revenue

Source	Description	Cash	Non-cash	Sub- Total
Proposed Grant		\$200,356		\$200,356
Partner A	LCSO - Staff Support and M&S approx.	\$22,000	1.5 FTE (@ \$110,735) \$166,103	\$22,000 \$166,103
Partner B	LCC – Federal Corrections Grant match	\$37,504	.25FTE (@ \$102,000) \$25,500	\$37,504 \$25,500
Partner C	Private Grant – 50% match technical	\$5,000		\$5,000
Partner D	LTD – Job Search Transportation	\$1,200		\$1,200
Total	Program	\$266,060	\$191,603	\$457,663

Are other grants or funding sources being pursued for the same or similar proposal? **Yes: McKay Family Foundation private grant via Lane Corrections Volunteer Association and Oregon Community Fund**

Section 5 – Project Performance Measures and Targets

Project Title: PREPARING INMATES FOR THE COMMUNITY WORKFORCE

Projected outputs and measurement methods for the 12-month 2011-12 grant period are:

Output Category	Number of Inmates	Measurement Method
Total students enrolled	350	Monthly LCC data
GED subtests passed	300	Monthly LCC/UO data
GEDs completed	30	Monthly LCC/UO and annual state data

Projected outcomes for 2010-11 and measurement methods are:

Outcome Category	Number of Inmates	Measurement Method
Students entering or retaining employment	35	Annual state data
Students entering college	25	Annual state and LCC data
Students completing or advancing an academic level	115	Annual state data

Section 5 cont'd – Letters of support



Office of the President

June 15, 2011

Lane County Economic Development Standing Committee

Re: Proposal to Prepare Inmates for the Community Workforce

Dear Committee Members:

I am writing this letter in support of the Lane County Sheriff's proposal to prepare inmates for the workforce. Lane Community College has been a partner with the Sheriff's Office for over 20 years providing Adult Basic Education and GED preparation classes for inmates and offenders. Together, we have assisted inmates and offenders reintegrate into the community to become productive members of society by helping them improve their basic skills, pass the GED test, get jobs, enter training programs, pass the National Career Readiness Test, and become better citizens and parents.

The impact of educating inmates involved in Lane County Adult Corrections saves valuable state and local resources. Although data are not available for Lane County, Oregon Department of Corrections data show that 47% of inmates entering the DOC don't have a high school diploma or a GED and that of those who participated in education 15% were less likely to offend again than those who did not. Reducing crime saves resources for the corrections system, for public assistance for families, and for victims who are impacted by crime.

Educating inmates helps them to become employed and be better prepared to enter post-secondary education or training. Having a high school diploma or a GED is not sufficient in today's economy to get a high paying wage. Unless inmates and offenders have the skills needed to obtain and keep a job, they are apt to return to a life of crime. The collaborative program between Lane County and Lane Community College has strengthened the likelihood that an inmate leaving the correction system will get a higher paying job, pay taxes, and contribute to the economy.

Overall, the lack of basic skills and workforce readiness plays a large role in crime and incarceration rates. The partnership between Lane County and Lane Community College has been highly successful for over 20 years, providing education to hundreds of inmates and offenders in Lane County. Continuing to fund this program will reduce crime, keep more resources in the economy, and prepare inmates to enter the workforce.

Sincerely

A handwritten signature in black ink that reads "Mary F. T. Spilde".

Mary F. T. Spilde, PhD
President



School District 4J
Eugene Public Schools
200 North Monroe Street
Eugene, OR 97402-4295

June 14, 2011

Joe Pishioneri, Deputy Sheriff
Lane County Sheriff's Office
Special Services
101 5th Avenue
Eugene OR 97401

Dear Mr. Pishioneri,

I would like to offer my enthusiastic support to your proposal, *Preparing Inmates for the Community Workforce*. For many years, School District 4J has partnered with the Lane County Adult Corrections (LCAC) and Workforce Development Program to work in concert to provide continuing education to inmates of school age and beyond. We see this effort as very much in tune with our district wide efforts to improve achievement for disadvantaged and minority students. By helping provide educational support to young inmates, our intension is to start them on a road that leads them away from criminal activity and toward a life in which they can contribute to society.

The tutoring, counseling, and support that the inmates receive through this program is extremely valuable to Lane County because it decreases recidivism and leads inmates toward full employment. When inmates become more able to get and keep a job, the result is a win-win for both the inmates and for all of Lane County in terms of fewer tax payer dollars being spent to book and incarcerate these young people.

We strongly support your efforts to receive continued funding to support this highly at-risk group.

Yours truly,

George Russell
Superintendent

GR: pw



Every Student a Graduate Prepared for a Bright and Successful Future

Springfield Public Schools

Board of Education

525 Mill Street
Springfield, OR 97477

T: 541-726-3201

F: 541-726-3312

www.sps.lane.edu

June 14, 2011

Joe Pishioneri, Deputy Sheriff
Lane County Sheriff's Office
101 W. 5th Avenue
Eugene, Oregon 97401

Dear Mr. Pishioneri,

As an elected board member for Springfield Public Schools, I am pleased to provide this letter of support to the Lane County Sheriff's Office *Preparing Inmates for the Community Workforce* project proposal.

The goal of this program is to prepare offenders to walk out the door with credentials to assist them in obtaining a living wage job, eliminate repeat offending, and earn money in a legal manner. The Lane County Adult Corrections (LCAC) and Workforce Development Program in partnership with the WorkSource Lane Development Program will collaborate to provide an innovative method of advancing the Lane County mission of providing high quality service.

Specifically this year round educational program will provide:

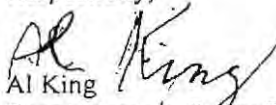
- Inmates with the opportunity to obtain a General Equivalency Diploma (GED),
- Preparation for entrance exams for credit classes at Lane Community College, trade or vocational schools, or universities for those inmates that already have a high school diploma or GED, and
- Access to the tools needed to find jobs, including research skills, cover letter and resume writing, interviewing practice, and basic computer proficiency.

This program supports economic development in Lane County by enhancing employment opportunities for ex-offenders, thereby increasing family wage income, contributing to the tax base, and reducing dependency on government services. In addition supports Lane County's strategic goals: addressing poverty reduction, independent living, adult and juvenile crime, intervention, incarceration, and parole and probation. Over the past three years, the program had an increase in the number of GED subtests and completions. In February of 2010, a program was implemented to send suitable candidates to WorkSource Lane for career counseling and job training. In 2010-11, an increase in the number of inmates participating in the educational and WorkSource Lane development program was documented.

Without funding, hundreds of inmates will lose what is probably the most significant opportunity they will have in their adult lives for self-improvement and behavior modification. Consequently, there would be a strong likelihood that they would resume criminal behavior, thereby increasing the county's cost related to prosecution and incarceration.

I find this program to have tremendous local impact throughout Lane County in both rural communities and within each city. I hope you will give this project full and fair consideration for funding.

Respectfully,


Al King
Board Member, Springfield Public Schools



Lane Transit District

June 15, 2011

Lane County Board of Commissioners
125 E. 8th Avenue
Eugene, Oregon 97401

Dear Commissioners:

I am writing this letter in support of the Lane County Sheriff's Workforce Development Program. This program provides an opportunity for jail inmates to develop productive and marketable job skills so that they can be employed in the community.

A key component to the success of this program is reliable transportation. LTD provides bus service throughout the Eugene-Springfield community, and we would like to work with the sheriff on supporting this program. LTD has made available to not-for-profit social service programs in the community a one-half price bus fare program for their clients. Programs can purchase either monthly or day passes at a 50 percent discount for their clients. If the Work Force Development Program is able to identify funds for this purpose, LTD will work with the program to ensure the most cost-effective use of the funds.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mark Pangborn', is written over a white background.

Mark Pangborn
General Manager

MP:jms

Q:\pangborn\Correspondence\Lane Co Commissioners 06-15-11 (3).doc

A circular logo with a thick black border. Inside the circle, the text 'The Best Way to Connect' is written in a bold, sans-serif font, arranged in three lines. The logo is positioned in the bottom right corner of the page, partially overlapping a black horizontal bar.



June 13th, 2009

Executive Board
of Directors

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Staff

Paul Solomon,
Executive Director
Ron Chase,
Executive Director Emeritus
Carla Ayres,
Director of Women's
Services

Tax ID # 93-0639815

Lane County Economic Development Standing Committee (EDSC)

Dear Deputy Pishioneri,

This is a letter of support for the application by the Lane County Sheriff's Department Education and Workforce Development Program for the "*Preparing Inmates for the Community Workforce*" Project; a project under the EDSC.

Sponsors Inc. is a local non-profit which provides re-entry services for ex-offenders in Lane County. For decades we have worked alongside Lane County Adult Corrections programs to provide optimum service to recently incarcerated people. We can attest that the Lane County Sheriff Department's Education and Workforce Development Program (LCACEWD) is an effective and vital component of Community Correction resources in our county. We believe it is critical that the Sheriff's Department be funded for this project.

Providing education and access to employment to individuals is a proven tool for reducing recidivism. There are many reasons ways LCACEWD positively impacts the community among them:

- 1) It increases **employment opportunities** for ex-offenders, reducing unemployment and homelessness – keeping people off the streets and at less likelihood to "re-offend".
- 2) Increased employment provides a broader **tax base** for the county.
- 3) Reduces dependency on Section 8, SNAP and TANF.
- 4) It supports Lane County's strategic goals of reducing poverty, crime and the high infrastructure cost of incarceration and parole.
- 5) Meaningful employment allows individuals to **overcome criminal histories** and empowers them to positive changes, self sufficiency and community involvement.
- 6) Access to **educational opportunities** while incarcerated is a recognized **best practice** in Corrections and is a proven tool in reducing recidivism.

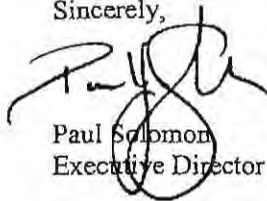
This program currently offers such diverse training as: GED testing, college preparation, computer literacy, resume writing, interview skills, food handler's permits, and Lane County Transit credits to transport to job interviews. Many inmates who do not participate in academic programs learn specific skills as participants in Sheriff's Office road crews. Activities resulting in marketable skill development on Crews include trail building, campground maintenance, landscaping, commercial painting, roofing and conservation.

Re-entry Services for Ex-Offenders Since 1973

There are no significant barriers to accomplishing program goals. However, there are significant consequences if the program is *not* funded. The primary consequence would be that hundreds of inmates will lose what is probably the most significant opportunity they will have in their entire adult lives for self-improvement and behavior modification. As a result, there would be a strong likelihood that they would resume criminal behavior, thereby increasing the county's costs related to prosecution and incarceration.

Lane County Adult Corrections Education and Workforce Development has a proven track record of success in Lane County. We strongly support the LCACEWD's application for this funding. Awarding this grant will continue to enable Lane County to continue to be a model in research based methods in corrections and reentry services—keeping people out of prison and making for a safer community.

Sincerely,

A handwritten signature in black ink, appearing to read "Paul Solomon". The signature is stylized and overlaps with the printed name below it.

Paul Solomon
Executive Director

St. Mary's Episcopal Church ♦ Jail and Prison Ministries

HGO

P.O. Box 50428

Eugene, Oregon 97405

June 14, 2011

Lane County Economic Development Standing Committee
Lane County Public Service Building
Eugene, OR 97401

Dear Committee Members:

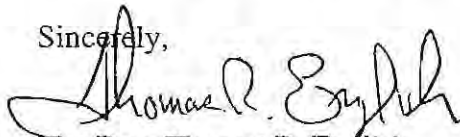
This letter is to strongly support the Lane County Sheriff's Office proposal for continuation of the Inmate Education Workforce Development Program. This innovative program continues to develop through partnerships with Lane Community College, Lane Workforce Partnership, the faith community and area service clubs to provide inmates access to high quality employment relevant education. Further, the program provides opportunities for community organizations to become meaningfully involved in helping offenders transform their lives through education and useful work.

I have served as a volunteer chaplain at the jail through St. Mary's Jail and Prison Ministries for nearly twelve years and have witnessed Deputy Joe Pishionari's strong and creative leadership in the development of this program. His ability to leverage resources for this program has been truly amazing. It would be my guess that for every dollar the committee invests, Joe is able to leverage another four or perhaps even five.

The outcomes speak for themselves. The program has been and continues to be a resounding success.

Thank you very much for your consideration.

Sincerely,



The Rev. Thomas R. English

May 23, 2011

To Whom It May Concern,

My name is Jonathan and I have been to the education classes at Lane County jail twice and it is the best program that I have ever been to. Each time I come here I leave with more knowledge and a brighter future. The teachers here are amazing and really care about helping their students brighten their futures, whether it be getting their GED or getting into college. The teachers are ever knowledgeable with helping you do either or both.

My first time here I was trying to get into college and Cheryl was the biggest help. She knew everything that I need to do to get ready. She helped me with my FAFSA and signing up for everything that I needed to do to get my placement tests done. John and Rachel were also huge in helping with me studying for my placement tests. They were great with helping with my homework once I was in college and really supportive.

Now I am here for my second time, and again they have helped me get back into college. I made a mistake filling out some of my paperwork, Cheryl was amazing on understanding the mistake I made and helping work it out so that I could go back to school. Also being here the second time has helped me better my math placement test, so now I am in a higher math class. Because of this class and the help I have received here I am currently enrolled in summer term at Lane Community College and have preregistered for fall classes. Also I know now that all my financial aid is done correctly.

I have seen a lot of people get their GED and get into college in the time I have been here. I am sure that I am not the only person that is really grateful for this program. I believe that

this is the best program that Lane County Correction has to offer. It really helps people get back on the right track so they have less chance of being a repeat offender.

I owe Deputy Roseander, Cheryl, John, and Rachel my future. If it wasn't for Deputy Roseander giving me the chance to do this class and the help and support I received from the staff here, then I would probably be homeless living on the street somewhere. Instead I am in college bettering myself.

Sincerely,

*Jacqueline
Rosa*

Lane County Economic Development Project

Date: June 8, 2011

To: Economic Development Subcommittee

FR: Matthew Sterner

RE: This is a request for continued Video Lottery funding for the MLK Education Center at the Lane County Department of Youth Services

Section 1 – Proposal Cover Page

RECEIVED

JUN 17 2011

1:23 p.m.

Grant Amount Requested: \$175,000

Match Amount Proposed: \$655,152

LANE COUNTY
BOARD OF COMMISSIONERS

Please select the appropriate application box: 2011-12 County General Allocation Cycle

Project Focus (**Required** - select **one** category of economic development):

Business development, Workforce development

PROJECT TITLE: Martin Luther King, Jr. Education Center

Principal Project Organization: Lane County Youth Services

Address 2727 Martin Luther King, Jr. Blvd.
Eugene OR, 97401

Project Contact Person: Matthew D. Sterner

Phone: 541-682-4775 Fax: 541-682-2425

E-mail: matthew.sterner@co.lane.or.us

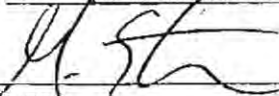
Person/Agency preparing fiscal reports Pat Walker

Title: Fiscal Supervisor

Address same as above

Phone: 541-682-4723 Fax: 541-682-4732

E-mail: patricia.walker@co.lane.or.us


Signature

6/16/11
Date

Matthew Sterner / Program Supervisor
Typed name/Title

Lane County Youth Services
Applicant Organization

Project Summary

The Martin Luther King, Jr. Education Center is an education and vocational program run by the Lane County Department of Youth Services in collaboration with Lane Education Services Dist., Lane Workforce Partnership, local businesses, the U.S. Forest Service, the Bureau of Land Management, the City of Eugene, and the University of Oregon.

This collaborative program targets Lane County Strategic plan economic development goals by developing internships, jobs and other revenue opportunities for delinquent youth and by linking rural areas of the county with Eugene and Springfield through Catering, the MLK Horticulture Crew and contracts with the Forest Service and BLM. Through our work with Lane Workforce Partnership, we place youth in the Lane County cluster industries of secondary forest wood products, manufacturing, medical technologies and green technology work such as stream and habitat restoration, landscaping, gardening and computer refurbishing,

This past year, over 200 youth, many of who were suspended or expelled, have received vocational and academic services in the program. All youth are high risk to reoffend, have drug and alcohol use issues, mental health challenges, learning disabilities, decision making problems and other risk factors that contribute to delinquency and cost the community significantly.

Primary goals of the program include:

1. Provide academic assessment and evaluation to increase academic success
2. Identification and removal of barriers to education and employment, i.e. drug and alcohol and mental health issues, learning disabilities, poverty, language barriers, lack of parental support, anger problems, decision making abilities, hygiene, and social skills
3. Career assessment and job skill development through a life skills curriculum
4. Development of social skill competencies, such as decision making, problem solving, options to anger and other skills that reduce delinquency and promote pro-social behavior
5. Development of customer service and communication skills
6. Increase academic success through Instruction for credit recovery, GED testing, and other strategies for school success
7. Placement of youth in job shadowing experiences, job mentorship, paid work experiences, including internships and permanent employment
8. Transitional services to employment and further education in traditional public schools, vocational training or college environment.

In addition to academic and economic success, the education center staff works closely with juvenile counselors and probation and parole officers to develop strategies and skills so the youth will stop criminal behavior, repay victims and the community, and gain the necessary skills to complete probation or parole and live successfully in our community.

The target goal is a 68% reduction in delinquent behavior. This results in a cost avoidance of \$20,000 per youth in future costs of crime, including investigation, prosecution, costs to victims and the community, incarceration and treatment per youth.

As a comparison, effective mentoring programs that do not work with high risk delinquent youth cost \$1500 per youth. On the other end of the continuum, secure lock up costs \$1392 per youth for 1 week of detention.

Project Narrative

1. Project Focus and Scope: Workforce Development

The Video Lottery funds in the MLK program have assisted youth in gaining skills to be able to obtain and keep jobs. These skills include: interview skills, resume writing, job search strategies, job shadows, connections to local employers, customer service training, first aid training, and communication skills. To date, this academic year, over 188 youth have been placed into paid internships and over 200 youth have been provided vocational training. Additionally 18 youth have earned their GED, and over 50 youth that entered the program basic skills deficient in math and or reading have improved their level by at least two grade levels.

In December 2007, DYS was awarded an 18 month \$995,000 grant from the United States Department of Labor (DOL) to enhance the alternative education and vocational services offered at the MLK Jr. Education Center. We were reauthorized in June of 2009 through February of 2011. With the help of this funding, Video Lottery funds and other State and Federal funds, we developed and enhanced the following work-readiness programs that we will continue next year:

1. **The Culinary Arts Program** to train youth in basic culinary arts skills, connect youth with community colleges, provide opportunities to job shadow local chefs, assist in all aspects of the delivery of catering services and expand our partnerships with local businesses (such as our current partnership with Starbucks and SYSCO.)
2. **Our Horticulture Program** implemented a landscaping and gardening program. Youth grow, harvest and sell vegetables, herbs, and related products. Youth involved in this program area have been responsible for all aspects of the business operation: assembling the greenhouse, developing a business plan, marketing, and sales of the vegetables grown. Partnerships include the Bureau of Land Management, City of Eugene Parks and Open Spaces, Native Plant Society, University of Oregon and Eugene Farmer's Market.
3. **The Technology Program** focuses on educating students through the fundamentals of ever changing technology and its real life applications. From basic video and podcast production, to digital journalism as well as web page design and development. The program has proven to be popular, filling-up quickly often resulting in a waiting list.
4. We have doubled the amount of **classroom and GED instruction** that is available to youth in our system.

In addition to the Video Lottery funding, MLK Jr. Education Center is supported with a federal grant from the Workforce Investment Act, Juvenile Crime Prevention dollars from the State and Reimbursement funds from Oregon Department of Education (this funding goes to support Lane ESD classroom instructors). Dollars and resources have been leveraged as stakeholders see the youth who have failed in other alternative education programs be successful in the MLK Jr. Education Center. We have built an effective, exciting partnership between government, private/non-profit and local businesses that is possible only with the continued commitment of all players.

Our request for Video Lottery funding remains at \$175,000. Because of continued funding by Video Lottery and a short term enhancement grant by DOL the past year has been momentous in our ability to enhance and expand our educational and vocational services. Funding from the Video Lottery funds is core to our ability to sustain basic services and programming at MLK, including; basic skills education, competency skill building, academic and vocational training for youth.

We look forward to having the MLK move into the National Guard Armory, which has been vacated. It is currently under remodel. We look forward to continuing our long term partnerships and increasing our hours and opportunities of service to youth and families when we move into the Armory building. Our plans continue to be to provide education and employment training in the evening for youth employed during the day and to develop a meeting and conference center that will be run by youth under the expansion of the Culinary Arts program.

2. Project Goals and Performance Measure

The overall goals of the program are to increase the academic and vocational success of youth and decrease their delinquency. The measurements are quantified in addendum A. Specifically, these goals and outputs are:

Goal: Academic success

Output: # of youth assessed and evaluated (pre and post testing)

Output: # of youth attending class

Output: # of youth developing transition plans

Goal: Development of social skill competencies

Output: # of youth completing competency classes

Goal: Development of workforce skills

Output: # of youth trained in interviewing skills

Output: # of youth completing a job interest inventory

Output: # of youth trained to prepare resumes

Output: # of hours of community service completed

Goal: Obtaining job experience

Output: # of youth participating in a job shadow/mentorship experience

Output: # of youth assisted in job searches

Output: # of youth engaged in paid job internships

Outcomes:

Output: # of youth obtaining employment

Output: # of youth obtaining GED's and classroom credit

Output: % of decrease in recidivism of youth

Each youth is an individual and their barriers to success must be addressed on an individual basis. Youth exhibiting mental health issues, drug/alcohol issues, academic struggles, family financial crisis or motivational deficits will receive assessments and be provided with the appropriate intervention.

The program will maintain a file on each youth that records academic progress, testing scores, a Youth Services Employment Plan that identifies barriers to employment and ways to remove those barriers, as well as a transition plan. Our Life Skills classroom will teach the youth interviewing skills, preparation of resumes, skills to obtain and keep a job and provide out of classroom opportunities to observe and learn about vocational opportunities. Each of our vocational programs track and report the progress of each student through daily assessments and bi-weekly evaluations. These scores are provided to probation officers on a weekly basis. Youth in outside placements are supported by department staff. Staffs attend weekly meetings to address issues identified by the work maturity assessment administered by internship supervisors.

If this project is not funded by Video Lottery workforce development funds, our services would be reduced by at least 30-50%. Video Lottery contributes to our vocational program, which has the ability to serve more youth than our transitional academic program. While Video Lottery contributes less than 30% of our budget, it serves more than 50% of our youth.

3. Selection and Involvement of Partners

Our primary academic partner is Lane Education Service District (LESD). LESD was chosen as an academic partner because they are the sole education district that can serve youth from the entire county. LESD is included in our budget planning process, strategies for addressing youth behavioral and success, in working with local school districts and in planning overall curriculum for each classroom. Our staffs work collaboratively in the same work space throughout the day, both in the classroom and in the vocational setting. LESD teachers are primarily responsible for the academic instruction. DYS employees are responsible for social skill training and vocational instruction and supervision. Both partners share supervision responsibility of their staff. LESD provides funding for teachers, assistants, office support and supervision.

Lane Workforce Partnership (LWP) oversees the Workforce Investment Act contract with MLK Jr. Ed. Center. We applied for the WIA grant and LWP chose us as a provider of services to youth with barriers to education and employment. LWP shares best practice information with our department, shares other opportunities for grants and funding and oversees file review of our WIA files to make sure we are in compliance with Department of Labor standards. This grant provides; staff funding, employment support for youth, support services, internships, and miscellaneous office costs.

The U.S. Department of Labor selected MLK Jr. Ed. Center as a grant recipient to enhance the educational and vocational services offered to delinquent youth. DOL brought our staff to Washington D.C. to receive training in implementing the enhancement proposal. They gave guidance about effective practices and support in planning the enhancement. DOL funding sunset in February of 2011.

The Bureau of Lane Management, United States Forest Service and the City of Eugene provide funding for contracts that support training of youth in forest health improvements, trail maintenance and construction, stream and wildlife restoration and other ecologically sensitive projects. The funding supports youth with a stipend and provides funding for equipment and supervision costs. Project partners identify and monitor projects that are completed by our youth crews. These are very solid partnerships, lasting over 10 years. We have been recognized with several awards for outstanding performance.

In this past three years we have made a concerted effort to increase our public relations events. A local TV station, KEZI, did Tailgate Fridays that featured a youth in our culinary arts program. For each home football game, a youth demonstrated the preparation of an entre and shared a bit of their personal success through the vocational programs offered at the MLKEC. Our Horticulture program was recognized by the DOL as having innovative approaches to serving youth through green technologies. MLK was featured in the front page of the Outdoor Life section of the Register Guard for hosting; *Green Tracks; community service through native plants*. We partnered with the ULUM group, a local marketing firm, to train our staff on how to poise ourselves for media releases, public events and to develop an overall branding strategy for the Department and its programs. We developed professional quality brochures, calendars and picture books as well as a website (www.mlkedcenter.org) on the MLK programs and services.

We have worked with an extensive list of outside agencies, both public and private, to develop long term relationships and to facilitate community outreach and connection with our Department programs.

4. New Opportunities, Capacity and Readiness

In the life skills/transitions classroom students are engaged in a community process that teaches the rights and responsibilities of being a solid citizen and a taxpayer. Our work experience, including paid internships and employment opportunities puts these

skills to use in a real world experience. One example of this is our Horticulture Program. Youth will begin by planting seedlings in the greenhouse (built t by students). MLK crews will sow the plants in our Phoenix Garden and our Culinary and Horticulture youth will harvest the vegetables and fruit. Our students then use fresh produce in the Catering program that serves dozens of local businesses and agencies a year. We have students staff a booth at local Farmers Markets around the county. MLK students learn early on the benefits of employment and ultimately the benefits of increasing tax revenues and reducing government welfare support. Our Garden to Table program provides hands-on opportunities for students to learn about sustainable living practices.

Our vocational programs satisfy both existing employment needs in our community as well as broadening the understanding of future job markets. We see the importance of teaching our youth skills that will enhance their understanding of markets both locally and globally. Our approach at MLK is to develop transferable skills to students so they can compete in an ever growing job market. The Video Lottery funds in the MLK program have assisted youth in gaining skills to be able to obtain and keep jobs. These skills include: interview skills, resume writing, job search strategies, job shadowing, connecting with local employers, customer service training, first aid training, and communication skills. To date, this academic year, over 188 youth have been placed into paid internships, in and outside of the department, and over 200 youth have been provided vocational training.

The MLK, Jr. Education Center is ready to begin immediately as we will begin our season this summer with a Youth Employment Program. We will serve our students with several job training and vocational opportunities that include working with; BLM, City of Eugene Parks and Open Spaces, Oregon State Parks and several agencies that will utilize our Culinary Arts and Catering programs. Our project is ongoing and is made available to over 200 Lane County youth per year as a result of generous donations and grant opportunities like Video Lottery funding. We look forward to having the MLK, Jr. Education Center move into the National Guard Armory, which has been vacated. It is currently under remodel. We look forward to continuing our long term partnerships and increasing our hours and opportunities of service to youth and families when we move into the Armory building.

Budget Proposal for Martin Luther King Jr. Education Center

Lane County Economic Development Standing Committee

Section 4 – Budget Proposal and Narrative

Project Title: Martin Luther King Jr. Education Center

Proposed Expenses. The following Form may be expanded to one full page to describe specific project budget items and subcategories.

Budget Item	Description	Grant funds	Percent of Grant Funds	Totals
Personnel & Benefits		\$115,691	66%	
Support Services	Stipends, clothing, transportation, etc. to support youth work	\$20,545	12%	
Equipment		\$1514.00	1%	
Supplies				
Contractual Services				
Administration*	10% maximum	\$17,500	10%	
Utilities		\$4000	2%	
Insurance		\$1750	1%	
IS Direct		\$14000	8%	
SUBTOTAL		\$175,000		
Total Matching funds		\$505,152		
TOTAL	—	\$680,152		

If appropriate, the applicant may propose additional line items for proposed expenses.

Revenue for the Project.

List in the following format (up to one page) the various cash and non-cash resources that contribute to completion of the project scope of work. Add lines for other partners.

Source	Description	Cash	Non-cash	Total
Proposed Grant	Video Lottery	175,000		175,000
Partner A	Juvenile Crime Prevention	53,952		53,952
Partner B	Lane ESD: teachers, assistants, supplies, secretary, supervision		150,000	250,000
Partner C	Juvenile Accountability Block Grant	3,200		3,200
Partner D	U.S. Forest Service/BLM	300,000		300,000
Partner E	Workforce Partnership grant and technical support	90,000		90,000
Partner F	City of Eugene	\$58,000		\$58,000
TOTALS		\$680,152	\$150,000	\$830,152

Are other grants or funding sources being pursued for the same or similar proposal? If yes, please describe: _____

*10% admin/overhead limitation

**Matching funds must be broken out by individual partners. Please see below.

BUDGET NARRATIVE

A. Personnel

There are several community service workers, juvenile cooks, teachers, part-time juvenile counselors, an office support staff and 2 supervisors that work in the educational and vocational programs. The staff paid for with grant funds are listed below:

<u>Name/Position</u>	<u>Computation</u>	<u>Months</u>	<u>Grant Cost</u>
Employment Specialist	\$86,916 x .36 FTE	12	\$ 55,626.00
Program Manager	\$105,413 x .49 FTE	12	\$52,000.00
Community Service Worker	\$80,650 x .1 FTE	12	\$ 8065.00

TOTAL Personnel: \$115,691

B. Support Services

Youth in the program will be given travel support (bus passes) as needed in order to get to the department/school. Identification cards will be purchased for youth to assist them in obtaining jobs in the community and applying for scholarships and to educational institutions. Youth in the vocational programs will be provided stipends, starting at \$5.00 per hour.

<u>Support Items</u>	<u>Computation</u>	<u>Grant Costs</u>
Bus Passes	\$22.50 x 50 participants	\$ 1125.0
Identification Cards	\$33.50 x 26 participants	\$ 670.00
Stipends	\$1250 x 15 participants	\$ 18,750

TOTAL Support Services: \$20,545

C. Equipment

Youth on the horticulture crew will be supplied with appropriate safely equipment to safely perform the work required. Shoes and boots will be purchased for individual youth and retained by youth as they will be heavily used. Work gloves will remain program property.

<u>Item</u>	<u>Computation</u>	<u>Grant Cost</u>
Safety equipment (boots, shoes, gloves, etc)	\$75.70 x 20 participants	\$ 1514.00

TOTAL Equipment \$1514.00

D. Administrative costs

Administrative costs will pay for the fiscal and management support to the program.

TOTAL Administrative \$17,500

E. Utilities

Utility costs for the educational building are \$4000 for the 12 month period.

Total Utilities \$4000

F. Insurance

Insurance coverage pays for employee and youth risk. Total coverage for the program is \$1750.

Total Insurance \$1,750

G. Information Services

Technology costs for staff and youth in the program include computers, network and internet access, other software support for teaching and program implementation and technology support from the county information services department.

Total IS costs \$14,000

TOTAL grant budget

\$175,000

Addendum A

Project Performance Measures and Target

Martin Luther King, Jr. Education Center

Fiscal year: 2011-2012

Work Plan/ Budget Items	Type of Results projected in Proposal	Quantity or method of Measurement	Target date(s) for completion	Description of Progress toward Objective(s)
Complete Competency Classes	100 youth will complete competency classes	100 participants	6/30/2012	
Complete pre and post testing	125 youth will complete pre and post testing	125 participants	6/30/2012	
Train program participants in interviewing skills	100 youth will successfully complete the interviewing skills course	100 participants	6/30/2012	
Train in Resume preparation	125 youth will successfully prepare a resume	150 participants	6/30/2012	
Administer Job Interest Inventory	125 youth will complete a job interest inventory	150 participants	6/30/2012	
Provide job shadow/mentorship experiences	100 youth will participate in a job shadow/mentorship experience	100 participants	6/30/2012	
Assist youth in transition from Court School	60 youth will develop transition plans	60 participants	6/30/2012	
Provide job search opportunities	100 youth will be assisted in job searches that identify three job possibilities	100 participants	6/30/2012	
Provide work experience for participants	2000 hours of community service work will be completed	2000 hours of community service work completed	6/30/2012	
Maintain/obtain employment	100 youth will obtain and maintain employment	100 youth will obtain and maintain employment	6/30/2012	
Provide work experience	100 youth will engage in paid job internships	100 youth participating in paid internships	6/30/2012	



L A N E W O R K F O R C E P A R T N E R S H I P
1500 Valley River Drive • Suite 150 • Eugene, OR 97401

June 17, 2011

To: Members of the Application Review Committee:

On behalf of the Lane Workforce Partnership, I am submitting this letter of support for Lane County's Youth Services Department's application for continued Video Lottery funding. The Lane Workforce Partnership is the funding agency for adult and youth programs supported by federal Workforce Investment Act (WIA) resources. As a business-led workforce development organization, it is not only dedicated to meeting the workforce skill needs of employers, but also assisting youth to gain the knowledge and skills to find a first, new or better job.

The Department of Youth Services has partnered with the Lane Workforce Partnership since 2003 to serve youth from the MLK Education Center as well as older out-of-school youth. Both entities have a common purpose of providing youth with skills necessary for success in school, careers and the community.

These funds are a vital resource necessary to continue the MLK Education Center's education programs for youth in need of alternative education environments.

Thank you for consideration of the Department's application for renewed funding.

Sincerely,

Paula M. Medaglia
Senior Program Coordinator



LANE EDUCATION SERVICE DISTRICT

1200 Highway 99 North | 541.461.8200 | www.lesd.k12.or.us
Eugene, OR 97402 | 541.461.8298 [Fax]

EQUITY COMMITMENT LEADERSHIP COLLABORATION INTEGRITY

June 16, 2011

To whom it may concern:

On behalf of Lane ESD, I submit this letter of support for Lane County Youth Services, MLK Education Center in regards to their application for continued Video Lottery funding.

For the past twelve years, Lane ESD has maintained a positive working relationship with Lane County DYS as co-facilitators of the Martin Luther King, Jr. Education Center. We have been successful partners in education, providing classroom teachers and support staff for DYS in a contractual arrangement. We support their mission to provide youth with opportunities to develop skills needed to be successful in school, work and our community.

Please contact me if you have any questions,

Sincerely,

Andy Bracco;
Program Supervisor,
Lane ESD
541-461-8239
abracco@lesd.k12.or.us

Addendum B
Current Project Performance Measures and Target

Martin Luther King, Jr. Education Center

Fiscal year: 20010-2011 (7/1/10-5/30/11)

Work Plan/ Budget Items	Type of Results projected in Proposal	Quantity or method of Measurement	Target date(s) for completion	Description of Progress toward Objective(s)
Complete Competency Classes	100 youth will complete competency classes	100 participants	6/30/2011	201 youth have participated in competency classes or groups.
Complete pre and post testing	100 youth will complete	100 participants	6/30/2011	128 youth have completed pre-testing.
Train program participants in interviewing skills	100 youth will successfully complete the interviewing skills course	100 participants	6/30/2011	188 youth have attended the Resource Lab where they work on applications, resumes and interview skills
Train in Resume preparation	150 youth will successfully prepare a resume	150 participants	6/30/2011	127 youth have attended the Resource Lab where they work on applications, resumes and interview skills
Administer Job Interest Inventory	150 youth will complete a job interest inventory	150 participants	6/30/2011	144 youth have taken the Career Information System (CIS) placement assessment.
Provide job shadow/mentorship experiences	100 youth will participate in a job shadow/mentorship experience	100 participants	6/30/2011	188 youth have participated in job shadowing and/or mentorship experiences
Assist youth in transition from Court School	60 youth will develop transition plans	60 participants	6/30/2011	121 of our students developed a transition plan
Provide job search opportunities	100 youth will be assisted in job searches that identify 3 job possibilities	100 participants	6/30/2011	220 youth have been provided job search opportunities
Provide work experience for participants	1000 hours of CS work will be completed	1000 hours of com. service completed	6/30/2011	3400 hours of community service has been performed
Maintain/obtain employment	50 youth will obtain and maintain employment	50 youth will obtain and maintain employment	6/30/2011	67 youth have obtained employment
Provide work experience	100 youth will engage in paid job internships	100 youth participating in paid internships	6/30/2011	188 youth have engaged in paid job internships

RECEIVED

JUN 17 2011

LANE COUNTY BOARD OF COMMISSIONERS

10:50AM

Lane County Economic Development Project Section 1 - Proposal Cover Page

Grant Amount Requested: \$50,000 Match Amount Proposed: \$48,500

Please select the appropriate application box : [x] 2011-12 County General Allocation Cycle

Project Focus (Required - select one category of economic development):

[x] Business development, [] Workforce development

PROJECT TITLE: Real Property Legal Description On-Line Tool for Business Development

Principal Project Organization: Lane County Assessment & Taxation

Address 125 East 8th Ave

Eugene OR 97401

Project Contact Person: Anette Spickard

Phone: 541-682-6798 Fax: 541-682-3630

E-mail: anette.spickard@co.lane.or.us

Person/Agency preparing fiscal reports Anette Spickard

Title: County Assessor

Address 125 East 8th Ave

Eugene OR 97401

Phone: 541-682-6798 Fax: 541-682-3630

E-mail: anette.spickard@co.lane.or.us

Signature of Applicant and each Partner included in Proposal (Copy and Use additional sheets as needed)

Anette Spickard 06/17/11

Signature Date Anette Spickard, County Assessor Lane County A&T

Typed name/Title Applicant Organization

Eric Brandt on behalf of Eric Brandt 6/17/11

Signature Date Eric Brandt, Regional GIS/RLID Program Manager Lane Council of Governments

Typed name/Title Partner Organization

Signature Date

Typed name/Title Partner Organization

All organizations identified as partners must sign the form. Add additional signature lines as needed.

Letters of support - Attach as appropriate to support the application

Applicants that received a previous economic development contract award, must attach a status report describing comprehensive progress to date on their previous project.

Real Property Legal Description On-Line Tool for Business Development

Section 2 - Project Summary

This project is submitted under the Business Development category and is a one-time project to use video lottery funds to scan all of the paper legal description cards in the Assessor's office into an on-line database that can be accessed by our public sector and private sector customers. This database can be then used as a tool on the "First Stop for Business" Joint Elected Officials website. It will also support the county's goal for a "one-stop" shopping Public Works customer service center as well as add an essential component to the existing Regional Land Information Database. The only way to access this data now is for customers to physically come in to the Assessor's office during our limited office hours to request manual retrieval of a paper copy of the document. The documents are manually updated (literally hand typed) as new legal descriptions are recorded with the County Clerk and stored in large file cabinets. This is no longer an acceptable business practice for maintaining and providing key public records to the real estate and business development community.

The timeline for this project is July 1, 2011 – June 30, 2012. Grant funds will be used to scan approximately 340,000 pages of documents to be stored in a database. Matching funds from the assessor's office will be used to develop the electronic tracking and document management process to replace the manual process used now for maintaining the descriptions. Matching funds from LCOG will be used to create the public internet interface with the database.

Project need: The assessor's office currently has 76 private companies that regularly purchase property description cards for their real estate and business development activities. In the month of May 2011 alone we served an additional 250 customers at our counter requesting a copy of one or more property description cards. Individuals are referred to us by the Land Management Division or any of the cities' permitting departments to obtain legal description cards for their permit applications. Once this information is available on-line the cities, Land Management, and the private companies can provide this information directly to their clients from their desktop without sending them on an errand to our office. Please see the sampling of feedback from private sector users of our description cards in the Letters of Support section.

Additionally, having a searchable on-line database of legal descriptions that can be interfaced with GIS mapping and analytical tools will provide a powerful asset to assist with regional business development efforts and give global investors easy access to research our area for site acquisition decisions.

Section 3 - Project Narrative

1. Project Focus and Scope - Business Development Category:

This project is focused on providing an internet tool to directly support the work of the Joint Elected Officials economic development strategy initiative "First Stop for Business" that is intended to attract new businesses and jobs to Lane County. The expected outcome from this project is a valuable, easy to use internet based tool for researching and obtaining the assessor's legal land records for a variety of development purposes.

This project emphasizes the more efficient use of resources by eliminating an antiquated records management system and providing a modern internet based system that broadens access to a wider number of people on a 24/7 basis. This project supports sustainable business practices by eliminating the number of car trips to the county public service building by our customers, thereby using less fuels and helping our customers reduce their carbon footprint.

Job creation from this project will be related to the overall success of the "First Stop for Business" strategy as new businesses locate in the county as the result of the JEO initiatives. The measurement of the jobs created will occur once the whole strategy is implemented. Diversity of the jobs created will not be known until the strategy is implemented.

1a) Alignment with the Lane County Strategic Plan economic development goals

1b) Measures the degree to which the project will connect and link rural areas of the County with Eugene and Springfield to meet economic goals.

25 points

"Work for a strong regional economy to expand the number of family wage jobs available in Lane County" by providing a key searchable database component of all the lots in the county for the JEO "First Stop for Business" initiative to make it easy for business investors to research land acquisition opportunities in our county.

"Contribute to appropriate community development in the areas of transportation and telecommunications infrastructure, housing, growth management and land development" by providing the core land description data for all property in the county (residential, commercial, industrial, etc.) in a searchable electronic form that can be used for surveys, studies, analysis, business recruitment, site selection and policy making decisions, etc. Current comprehensive efforts to support development are slowed by the cumbersome and manual research required to use our legal description records.

"Provide efficient and effective financial and administrative support and systems to direct service departments" by modernizing our business practices for the upkeep and dissemination of these core public records for both private and public sector use. Providing core assessor data on-line

allows us to serve the public more cost effectively and efficiently. According to our customers, such as First American Title and several private survey firms, they can obtain all other county public records they need for their client's development purposes except the legal description card which causes them to send staff to our office to retrieve a paper copy of the document. We currently provide tax statements, appraisal data, tax maps, and payment services on-line. Our website is consistently one of the most heavily used of the county websites each month with several hundred thousand hits a year.

Selection and Involvement of Partners

LCOG was selected as our primary partner to build the public facing internet interface as it is a logical extension of the Regional Land Information Database (RLID) system. They are a current partner with the assessor's office in providing core property tax account and tax lot map data through RLID to both private sector and public sector users. Their offer to provide their time as an in kind match to develop this interface is a valuable contribution to the project.

New Opportunities, Capacity, and Readiness

Increases work readiness – measures the degree to which the capacities of workers will be enhanced and improved to work in the changing economy.

15 points

This project increases work readiness by modernizing the creation, upkeep, access and use of the assessor's property description cards through electronic means. Almost all modern business practices rely heavily on use of electronic data. The skill set needed by modern office workers requires the ability to access, analyze, and report from data obtained via the internet. This information will be accessible to the public and can be used by students at all levels who are developing their database research, analysis, and mapping skills to prepare for jobs in their fields. Our office frequently works with classes from the University of Oregon and Lane Community College. We also teach classes on the use of our data for other public agencies, the local realtor boards, and title and escrow companies. We will actively promote the use of this new system in our education and outreach efforts to the business community.

Readiness to Proceed

15 points

A project plan, scope of work, and budget with preliminary quotes from scanning vendors has been developed by the assessor's office. The original plan was created out of necessity by the pending move of the Land Management and Surveyor's divisions from the Public Service Building to the Delta campus and the need of those two divisions to have access to our records without having staff

drive to/from the Delta campus. After creation of the project plan and discussion of its benefits to our private sector partners it became obvious that this project would serve much broader needs than those internal to the county. Our private sector partners are anxious for us to proceed. The Lane Council of Governments is likewise excited about the project and is willing to provide in kind match of programmer services to develop the internet tool. A copy of the project plan can be made available to the committee. We are ready to begin the project once we have secured funds for the scanning.

Section 4 – Budget Proposal and Narrative

Proposed Expenses. The following Form may be expanded to one full page to describe specific project budget items and subcategories.

Budget Item	Description	Grant funds	Percent of Grant Funds	Totals
Personnel 225 programmer hours @ \$80/ hr	Develop application for entering and tracking legal description changes to scanned images that is integrated with A&T system	0	0	\$18,000
Benefits	Included in \$80/hr rate above			
Travel	None			
Equipment	None			
Supplies	None			
Contractual Services	Scanning service vendor selected from lowest quote	\$50,000	100%	\$50,000
Administration*	None			
Other	None			
Matching funds From A&T	A&T staff time for project management, quality control review of scanned documents and development of new business process	0	0	\$12,500
Matching funds From LCOG	Develop interface with new internet application for outside user access to legal description database	0	0	\$18,000
TOTALS	—	\$50,000		\$98,500

Revenue for the Project.

List in the following format (up to one page) the various cash and non-cash resources that contribute to completion of the project scope of work. Add lines for other partners.

Source	Description	Cash	Non-cash	Total
Proposed Grant	Video Lottery General Allocation	\$50,000	0	\$50,000
LCOG	RLID Cooperative Projects	0	\$18,000	\$18,000
A&T	A&T computer system project acct	\$30,500	0	\$30,500
Total				\$98,500

Section 5 - Project Goals, Performance Measures (outputs and outcomes)

Identify the proposed outputs and outcomes that will be used to measure success in meeting or exceeding the goal to create or retain jobs. Identify a project target for each output or outcome and when the results be reported. (Please see Attachment B for description of sample outputs and outcomes).

Outputs (amount or frequency of project activity)	Project Targets (number, quantity, date, etc)	Reporting Timeframe
# of property description cards scanned and stored in searchable database	180,000 cards equal to 340,000 images scanned by June 30, 2012	Quarterly
Internet based interface to database is developed and available to public	By June 30, 2012	Quarterly

Whenever possible list outcomes that will result from the project, even if these outcomes are measured after the proposed project contract term.

Outcomes (impacts and long-term results from the project)	Project Targets (number, quantity, date, etc)	Reporting Timeframe
# of business accessing legal description database	Increase hits to A&T website by 50% within one year of implementation	June 30, 2013
# of visits to A&T counter for legal descriptions	50% decrease in counter traffic within one year of implementation	June 30, 2013



June 16, 2011

Anette Spickard
Lane County Assessor

Subject: Regional Support for Scanning of Property Description Cards

Please share this letter of support with the Lane County Economic Development Committee for funding consideration of a one-time data conversion project for the property description cards.

As you will see in the small sampling of feedback (attached) we have received from key businesses within the County, these cards contain important information critical to government and commercial work. Interest and potential benefits throughout the region are high enough that I would be willing to provide in-kind match to your scanning project.

Development of a web-based record search and reporting application would be a high priority for my staff. The application could be deployed through the RLID website providing unlimited access by Lane County and other local government staff. This access would also accommodate virtually all of the commercial businesses that require access to these records, eliminating the necessity for the county to staff a counter to administer access to and reproduction of these one-of-a-kind hard-copy records.

Speaking for LCOG member jurisdictions, there is frequent need to access property description information for handling issues tied to lot line adjustments, partitions and securing easements. This month in support of a wastewater project for the City of Coburg, LCOG staff used RLID to search deed images for some of the legal property descriptions. Additional effort will be needed to wade through the description cards. In the future, similar projects will be significantly streamlined if the legal description cards are available on-line. Projects of this type have considerable potential to promote business development.

I recognize the county's need to make available records like these for access at multiple office locations remote from the courthouse. The County is not alone—many others would benefit from more cost effective access to these same records.

Sincerely,

Eric H Brandt
Regional GIS/RLID Program Manager
(541) 682-4338
ebrandt@lcog.org

Following are a sampling of comments submitted to LCOG from commercial users of RLID concerning prospects of an on-line tool for searching and viewing real property legal descriptions:

From: Renee Clough [mailto:Renee@branchengineering.com]
Sent: Wednesday, April 27, 2011 4:47 PM
To: SALLADAY Stacy L
Subject: RLID idea

Stacy,

I just thought of something that would be great to have on RLID – copies of the A&T Description Cards. Even if they were put on and not updated, it would be extremely helpful. I can already find all the modern information I need by searching in various ways in the RLID Deeds and Records information. However, there is often the need (especially with legal lot stuff) to know the back-history provided by the description cards. It is rare for me to use the Description Cards for anything newer than around 1998, so as I said it would be fine with me if they weren't kept up-to-date. Even an "outdated" Description Card will help me determine which tax lot came first, when the right-of-way was dedicated, etc.

Renee Clough, PE, PLS, AICP
Principal Surveyor
Branch Engineering
310 5th Street
Springfield OR 97477
ph 541-746-0637
fax 541-746-0389

On the topic of scanning the RAC/Description cards, definitely a yes. It will allow a much wider spectrum of individual's access to more accurate information. It will remove the necessity to travel to the courthouse, wait in line use precious staff time and it will streamline the overall process of the private sector having convenient access to a segment of public information critical to many.

This will not only substantially reduce the need for counter staff personnel, it will reduce carbon footprints, congestion from people traveling to the Courthouse, copies etc. It will also streamline work products relating to real property transactions etc.

I whole heartedly support this endeavor. I have been in commercial real estate appraising/brokerage for over 30 years and this would be one of the best and most cost effective accomplishments in years.

Please consider engaging this process, as everyone involved will benefit.

Respectfully Submitted

John H Brown
Evans, Elder & Brown
101 East Broadway Ste 101
Eugene, OR 97401
541-345-4860
541-345-9649(fax)

541-954-4737 (c)
john@eebcre.com

~~~~~  
Thank you so much for giving Fidelity the opportunity to respond to this email. YES, we would love to have the description cards available on RLID. I think every title company, surveyor, realtor or anyone involved in real property searches would be in support of this. Lane County has a lot of properties that need the description cards pulled because they are metes and bounds; they have been in families for a long time, breaks in the chain of title, lot line changes, and for helping customers with legal lot verifications. Please submit our support. ☺

*Thank you and have a nice day !*

*Londa Minyard  
Title Operations Manager, AVP*



Fidelity National Title  
800 Willamette Street,  
Suite 500  
Eugene, OR 97401

ph: 541.683.5422  
fx: 541.344.4534

~~~~~  
"I feel it would be highly beneficial from the Title Industry's stand point. We reference these description cards often, and make special trips to A&T for these."

Chad Cordell
Cascade Title Company

~~~~~  
"Schirmer Satre Group greatly values the service provided by LCOG and Lane County A&T with the RLID program. We access RLID in our work nearly every day. The data available through RLID improves the service we provide our clients, saves time and money. Having access to description cards would be wonderful. Thank you for your on-going efforts to provide, indeed improve, RLID."

**Sincerely,**

Richard M. Satre, AICP, ASLA, CSI

**Schirmer Satre Group**

Planners, Landscape Architects and Environmental Specialists  
375 West 4th Avenue, Suite 201, Eugene, Oregon 97401  
(541) 686-4540 \* Fax (541) 686-4577 \* [www.schirmersatre.com](http://www.schirmersatre.com)

~~~~~  
It will benefit private surveyors, planners and attorneys who do research for Legal Lot Verifications. We need the descriptions cards to show dates of when property was created to submit to Land Management. Also, surveyors need the cards to start their deed research for a property survey and to have them online will eliminate the need for research in A&T and taking time at the copier when the A&T employees need to use the same copier.

Thank you,
Dan Baker
Baker and Associates Surveyors

Stacy,

We utilize our access to the description cards in A&T on a regular basis. By being able to obtain that information on-line, the time we would normally spend investigating the legal lot status of properties associated with land use applications would be greatly reduced.

Sue Stovall, Office Manager
Poage Engineering & Surveying, Inc.
P.O. Box 2527 (980 Olive Street)
Eugene, OR 97402-0152
(541) 485-4605 Fax (541) 485-5624

This would be awesome. The description cards that we have are barely legible, so we have to run to the court house to look at yours. This would allow us to be much more efficient, and would please our clients. The handiness of online searches is really great and quick. Hope this project goes through. Thank you



Kim Ditlefsen
Title Manager
Call: 541-741-1981
Fax: 541-741-0619

Stacey,

Please consider this message as full support for LCOG to add the A&T description cards to RLID. As a land use consultant, I require obtaining description cards on a regular basis to conduct deed research for required Lane County legal lot verifications, F-2 zone template dwelling special use permits, and other various land use applications. It would be a great convenience for that information to be on-line with RLID and would also appear to free up the assessor's staff from having to manually pull the cards. Please forward my support for this proposal.

Regards,

Harry A. Taylor
Land Use Consultant
P.O. Box 1420
Veneta, OR 97487
541-935-6202 Office
541-935-4918 Fax
hatland@luc.com



Lane County

LAND MANAGEMENT DIVISION
125 EAST 8TH AVENUE
EUGENE, OREGON 97401

PHONE: 541-682-3823

FAX: 541-682-3947

June 14, 2011

Lane County Economic Development Standing Committee
County Administration Office
125 E. 8th Avenue
Eugene, Oregon 97401

RE: A&T Description Card Digital Modernization Project

To Whom It May Concern:

Digital data management is becoming ever more important in today's information and technology based society. Individuals and businesses rely on the ability to access information quickly and efficiently online. That is why I recommend that you support this project to modernize crucial public records.

This project would assist Lane County Assessment and Taxation in moving forward with electronic modernization of their records. Specifically, this project would scan approximately 180,000 property description cards that contain the legal description and deed history of the property.

The modernization of paper records to digital records will directly benefit the following type of businesses: attorneys, real estate, title, land use consulting, banking, construction and development, as well as individual citizens gaining information on their personal property.

In the coming years our citizens will come to demand instant 24 hour a day access to public records such as the A&T Description Cards. Please join me in support of this project and provide the Economic Development funds to help make it happen.

Matt Laird,
Lane County
LMD Manager



*First American
Title Company*

June 15, 2011

Lane County Economic Development Standing Committee
Lane County Administrative Office
125 E 8th Ave
Eugene, OR 97401

RE: A&T Description Card Scanning Project

To Whom It May Concern:

First American Title Company routinely conducts business that requires the use of information contained in the description cards maintained by Lane County Assessment and Taxation.

Currently, obtaining information from the description cards requires that staff physically go to the Lane County Public Service Building. This process is time consuming and adds cost to our clients. The ability to obtain information electronically would assist us in our efforts to serve our clients efficiently and economically, directly reducing our costs. As you are well aware, in today's economy, reducing costs enables companies to maintain staffing levels and gives them the potential for economic success.

With the exception of the description cards, most other county records have been made available electronically through RLID in recent years.

We are very excited at the prospect of being able to obtain this information electronically and encourage you to support Assessment and Taxation's efforts to modernize this process.

If you have any questions, I would be happy to answer them.

Sincerely,

Jeff Dahsdon
First American Title Company

Tolbert Associates, LLC
Land Surveying & Land Use Planning

June 17, 2011

Lane County Economic Development Standing Committee
Lane County Administrative Office
125 E 8th Ave
Eugene, OR 97401

RE: A&T Description Card Scanning Project

To Whom It May Concern:

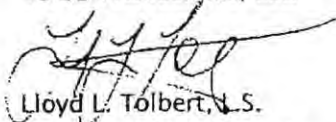
Tolbert Associates, LLC routinely makes a trips to county for the sole purpose of obtaining information from the description cards. This process is time consuming and adds cost to our clients. The ability to obtain information electronically would assist us in our efforts to serve our clients efficiently and economically, directly reducing our costs. As you are well aware, in today's economy, reducing costs enables companies to maintain staffing levels and gives them the potential for economic success.

With the exception of the description cards, most other county records have been made available electronically through RLID, the Lane County Surveyor's and the Land Use & Planning Office.

Tolbert Associates fully supports the prospect of being able to obtain this information electronically and encourage you to support Assessment and Taxation's efforts to modernize this process.

If you have any questions or comments, please feel free to contact me.

Sincerely,
Tolbert Associates, LLC


Lloyd L. Tolbert, L.S.
Manager/Chief Surveyor

P.O. Box 22603, Eugene, Oregon 97402
Phone: 541-359-8426, www.tolbertassociates.com

June 16, 2011

Lane County Economic Development Standing Committee
Lane County Administrative Office
125 E 8th Ave
Eugene, OR 97401

RE: A&T Description Card Scanning Project

To Whom It May Concern:

SSW Engineers Inc. routinely conducts business that requires the use of information contained in the description cards maintained by Lane County Assessment and Taxation.

Currently, obtaining information from the description cards requires that staff physically go to the Lane County Public Service Building. This process is time consuming and adds cost to our clients. The ability to obtain information electronically would assist us in our efforts to serve our clients efficiently and economically, directly reducing our costs. As you are well aware, in today's economy, reducing costs enables companies to maintain staffing levels and gives them the potential for economic success.

With the exception of the description cards, most other county records have been made available electronically through RLID in recent years.

We are very excited at the prospect of being able to obtain this information electronically and encourage you to support Assessment and Taxation's efforts to modernize this process.

If you have any questions, I would be happy to answer them.

Sincerely,



Michael R. Dahrens, PLS
Vice President & Principal Surveyor

SSW Engineers Inc.



SSW
ENGINEERS^{INC.}
CIVIL - STRUCTURAL - BUILDING DESIGN
SURVEYING - LAND USE PLANNING

2350 Oakmont Way, Suite 105
Eugene, OR 97401
(541) 485-8383 Fax (541) 485-8384
email@ssw-engineer.com
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June 16, 2011

Lane County Economic Development Standing Committee
Lane County Administrative Office
125 E 8th Ave
Eugene, OR 97401

RE: A&T Description Card Scanning Project

To Whom It May Concern:

SSW Engineers Inc. routinely conducts business that requires the use of information contained in the description cards maintained by Lane County Assessment and Taxation.

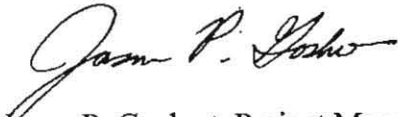
Currently, obtaining information from the description cards requires that staff physically go to the Lane County Public Service Building. This process is time consuming and adds cost to our clients. The ability to obtain information electronically would assist us in our efforts to serve our clients efficiently and economically, directly reducing our costs. As you are well aware, in today's economy, reducing costs enables companies to maintain staffing levels and gives them the potential for economic success.

With the exception of the description cards, most other county records have been made available electronically through RLID in recent years.

We are very excited at the prospect of being able to obtain this information electronically and encourage you to support Assessment and Taxation's efforts to modernize this process.

If you have any questions, I would be happy to answer them.

Sincerely,



Jason P. Goshert, Project Manager
Survey & Land Use Planning Technician

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Sincerely,



Nathan E. Gates
Survey Crew Chief

SSW Engineers Inc.



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